

Justice of the Peace
of Ward/District 3/2
Baton Rouge Louisiana

Financial Statements
As of and for the Year Ended December 31, 2004

Required by Louisiana Revised Statutes 24:513 and 24:514 to
Be filed with the Legislative Auditor
Within 90 days after the close of the fiscal year.


AFFIDAVIT

Personally came and appeared before the undersigned authority, Justice of the Peace (your name) Steven E. Sanders, who, duly sworn, deposes and says that the financial statements herewith given present fairly the financial position of the Court of East Baton Rouge Parish, Louisiana, as of December 31, 2004, and the results of operations for the year then ended, on the cash basis of accounting.

In addition, (your name) Steven E. Sanders, who duly sworn, deposes, and says that the Justice of the Peace of Ward/District 3/2 and East Baton Rouge Parish received \$200,000 or less in revenues and other sources for the year ended December 31, 2004, and accordingly, is not required to have an audit or a review/attestation for the previously mentioned fiscal year.


Signature

Sworn to and subscribed before me, this 31st day of March, 2005.


NOTARY PUBLIC
Craig L. Kester #7636

Justice of Peace Name
Street or P.O. Box
City
Zip Code

Telephone Number

FAX Number

Please Complete this Section:

Steven E. Sanders
12728 Jefferson Hwy. #B
Baton Rouge, LA
70816
225-751-8265
225-753-9408

Under provisions of state law, this report is a public document. A copy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 4-13-05

Statement A

Steven E. Sanders (Your Name)
 Justice of the Peace
 of Ward/District 3/2
Baton Rouge, Louisiana

Balance Sheet, on December 31, 2004

	General Fund	Garnishment Fund (if applicable)	Total
<u>ASSETS:</u>			
Cash and cash equivalents on hand			450
Investments (fair value) on hand			0
Office furnishings (Cost of desks, etc)			200
Equipment (Cost of fax machine, etc)			1000
Total Assets			1650
<u>LIABILITIES AND FUND BALANCE:</u>			
<u>Liabilities:</u>			
Cash overdraft			0
Garnishments due to others			0
Other liabilities			0
Total Liabilities			0
**Fund balance	450	0	0
Total Liabilities and Fund Balance	450	0	0

**This amount should agree with the fund balance
 at the end of the year on Statement B

PREPARE STATEMENT A ONLY IF YOU HAVE MONEY CARRIED OVER FROM PRIOR
 OR CURRENT YEAR

Statement B

Steven E. Sanders (Your Name)
Justice of the Peace
of Ward/District 3/2
Baton Rouge Louisiana

Statement of Cash Receipts and Disbursements
For the Year Ended December 31, 2004

	General Fund	Garnishment Fund (if applicable)
CASH RECEIPTS:		
1. State salary supplement received (required if received)	<u>900</u>	
2. Parish salary received (required)	<u>3738</u>	
3. Garnishments collected (if applicable)	<u>150</u>	<u>13,312.49</u>
4. Fees collected (if collected) <i>(includes weddings)</i>	<u>113,512.60</u>	
Total cash receipts	A <u>118,360.60</u>	<u>13,312.49</u>
OFFICE DISBURSEMENTS:		
5. Fees paid to constable (if total included in No. 4, above)	<u>0</u>	
6. Other operating services (cost of fax line, etc)		
7. Materials and supplies (stationery, postage, etc)		
8. Travel and other charges		
For yourself	<u>0</u>	
For employees (if applicable)		
9. Capital outlay (cost of purchases of equipment, etc)		
10. Garnishments paid to others (if total included in No. 3)		<u>12,513.74</u>
Total office disbursements	B <u>0</u>	<u>12,513.74</u>
Available for salaries (A less B)		
11. Salary and related benefits:		
Amount retained by yourself, as salary	<u>118,360.60</u>	<u>790.75</u>
Amount paid to other employees (if applicable)		
Total salaries paid	C <u>118,360.60</u>	<u>790.75</u>
Increase or (decrease) in fund balance (A less B less C)	D <u>150</u>	
Fund Balance at the beginning of the year	E <u>300</u>	
Fund balance (deficit) at end of the year (D plus E)	F <u>450</u>	

E This is the amount of the fund balance at the end of the prior year (see your copy of last years report)